

Taha Shaukat

• contact

- +923322033653
- taha.peter@gmail.com
- Plot No B-12 House No G-2
Block-C North Nazimabad.

• Skills

Performance Management
Data Management
Digital Media Management
Organizing and Categorizing

• Language

- English
- Urdu



• Profile

Motivated Mechanical Engineering graduate with a strong academic background and a passion for automotive technology. Recently completed my degree and currently pursuing future opportunities. Organized and dependable candidate successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals. Applied for the March intake in Advanced Automotive in Australia. Excited to further develop my skills and contribute to the automotive industry.

• Work Experience

Computer Operator | Karachi Public School |
February 2018 - December 2019

- Maintained spreadsheets of data across multiple systems.

Front Desk Officer | Choice Paints Karachi |
March 2017 - November 2018

- Greeted visitors and customers upon arrival, offered assistance, and answered questions to build rapport and retention.

• Education

- Diploma, Mechanical Engineering, Memon Industrial Technical Institute. | October 2022 Karachi.
- Inter Commerce, Sir Adamjee Institute | July 2019 Karachi.