***Hafiz Muhammad Shoaib***

Cell: 0323-4314773, 0343-4414427



**OBJECTIVE**

To meet any type of challenge in competitive environment, involving my own personality for the success of the organization and to copy with the CHANGE affirmatively. It is not the end but also to show my over-best performance that will my skills and job description. Particularly interested where performance is acknowledged and rewarded both extrinsically and intrinsically.

**PERSONAL DATA**

Father’s Name Muhammad Anees

Date of Birth 23-Jul-1993

N.I.C 35202-4325136-9

E-mail shoaibm561@yahoo.com

Nationality Pakistani

Religion Islam

Marital Status Married

Home Address House #6 near defence garden ashiyana road kamahan Lahore.

**EDUCATION**

**Graduation // 2019**

I have done my **Graduation** from University Of Punjab Lahore.

**D.A.E // 2013**

I have done my **Diploma of Associate Engineering (Auto & Diesel)** from Govt. College of technology railway road Lahore.

**Matriculation // 2010**

I have done my **Matric in science** from BISE Lahore.

**PROFESSIONAL EXPRIENCE**

* **Suzuki Sethi Motors TEN YEAR,S 16-Queen’s Road Lahore.**
* **Service advisor, Final inspector, Ass Manager, C.R.O, C.R.M**
* **2Wheel service manager SIX YEARS 16-Queen’s Road Lahore**

**ACHIEVEMENTS**

* Certified in **service advisor and** **customer relation officer** from **Pak Suzuki co**.
* Participation in competition of **service advisor** from Punjab region in **2014**

 who held by **Pak Suzuki co.**

* **3rdposition** in competition of **customer relation officers** from Punjab region in **2016**who held by **Pak Suzuki co.**
* **2ndposition** in competition of **customer relation officers** from Punjab region in **2017** who held by **Pak Suzuki co.**
* **1stposition** in competition of **customer relation officers** from Punjab

region in **2018** who held by **Pak Suzuki co.**

* **2ndposition** in competition of **customer relation officers** from Punjab region in **2019** who held by **Pak Suzuki co.**
* **National Champion** in competition of **customer relation officers** from Punjab region in **2023** who held by **Pak Suzuki co.**

**OTHER SKILLS**

* Diploma in Auto CAD from GCT Railway Road.
* Work on Microsoft office etc.
* Data entry.
* Call handling skills.
* Hafiz e Quran.
* Specialization in customer dealing.
* Short course from **YAMAHA co.**
* Floor Management.
* Time Management.
* Customer Handling.
* Preparation of all work reports.
* Punctual & Regular.
* Ability to adjust in any environment.

**REFERENCE**

 Can be furnished upon demand.