



# ADNAN HABIB

## PROFILE

My name is **Adnan Habib**. Father name **Habib Haider**. I am Married AND HAVE NEW BORN BABY. I am 24 years old. I can speak and write English and Urdu. It is my passion to work as an Auto Parts Sales Executive. I am Seeking a position where I can utilize my knowledge and skill for making a part in organization growth. I am outgoing high energy person and want to do work for my future. I want a suitable place for job  
Nationality: **Pakistan**

## CONTACT

**PHONE: +92 308 1990754**

**WhatsApp: +92 308 1990754**

**EMAIL: [drizvi002@gmail.com](mailto:drizvi002@gmail.com)**

### Address

House #8 Street#11, Muhalla Maskeen Pura LAHORE

**National Identity Card No**  
**35202-0458086-3**

## EDUCATION

### 1. Matriculation:

**Government Higher School Tajpura Scheme, Lahore**

From: (2017)

Marks: (535)

## WORK EXPERIENCE AND SKILLS

### 1. (2019-2023)

**4 year Experience Auto Parts Sales Executive Honda Fort 32-Queens Road, Lahore**

### 2. (2023-2023)

**5 month full time working experience at Hyundai Airport Lahore as a Auto Parts Sales Executive**

I can drive CAR/JEEP and MOTORCYCLE

### Skill

- Teamwork
- Communication
- Data visualization
- IFS
- DMS
- MS-OFFICE
- knowledge
- Till counting
- Improving customer satisfaction
- Supply orders
- Returns processing
- Report generation
- Locating Merchandise
- Merchandising and Dis
- Engaging with Diverse Customers
- Exceeding Customer Expectations
- Merchandise Receiving and Handling
- Customer Service
- Payment Processing
- Team collaboration
- Goal Setting
- Vehicle operations
- Flexible Hours
- Inventory Management
- Ability to Lift 40 pounds
- Retail Metrics and Goals
- Safety and Cleanliness Standards
- Excellent Written and Verbal Communication
- Adaptable and Flexible
- Strong Communication and Interpersonal Skills
- Attention to Detail
- Product Knowledge
- Loss Prevention
- Time Management
- Creative Thinking
- Basic Mathematics
- Reliable and Responsible
- Store Policies and Procedures
- Customer Assistance
- Store Organization

All my papers are in the file below



**HONDA**

**Honda Fort (Pvt.) Ltd.**

32-Queens Road,  
Lahore, Pakistan.

Tel: (042) 36314162-3, 36313925

36309062-3, 36376062-3

Fax: (042) 36361076

Email: info@hondafort.com

Web: www.hondafort.com

## **To Whom It May Concern**

It is certified that **ADNAN HABIB S/o HABIB HAIDER** has been working with this organization since **01, June 2019** to **06 April 2023** as a **PARTS EXECUTIVE**.

He has been working with this Organization with honesty and sincerity. We found him an excellent person in all regards. He is very good in his job assigned. He is very diligent, flexible and has the ability to fit in any given situation.

He bears good Moral character. We wish him all the best for his bright future.

Manager Service



# APPRECIATION CERTIFICATE

**Adnan Habib**

Presented to

**Appreciation Award**

*Amna Usman*

**Amna Usman**  
Director



# Young Quaid Academy

20170701

## SKILL DEVELOPMENT PROGRAM

This is to certify that

**Mr. Adnan Habib**

has successfully completed with in 12 weeks

### *Certificate in Information Technology*

Offered by Young Quaid Academy under Skill Development Program.

Following programs/tools were included in the course:

- Microsoft Word
- Microsoft Excel
- Microsoft Power Point
- Introduction to IT

This certificate has been issued in recognition of his/her class work,  
lab work, assignments & final test

Coordinator Computer Course

Issued on  
01.08.2017

Principal Young Quaid Academy

# BOARD OF INTERMEDIATE & SECONDARY EDUCATION, LAHORE



130436

Serial No. \_\_\_\_\_

Roll No. 223346

Result PASS

Enrolment No. 10045-21222-2014

## PROVISIONAL RESULT INTIMATION

### SECONDARY SCHOOL CERTIFICATE (ANNUAL) EXAMINATION, 2017

#### GROUP SCIENCE

NAME ADNAN HABIB 35201-4520135-8  
 FATHER'S NAME HABIB HAIDAR 35201-8695101-4  
 DATE OF BIRTH 15/11/1999  
 INSTITUTION/DISTRICT GOVT. HIGH SCHOOL FOR BOYS TAJ PURA SCHEME  
LAHORE CANTT



Detail of Marks Obtained by the Candidate									
SUBJECTS	MAXIMUM MARKS			MARKS OBTAINED				TOTAL	STATUS
	THEORY	PR	TOT	TH-I	TH-II	TOT	PR		
URDU	75+75=150	---	150	52	48	100	---	100	PASS
ENGLISH	75+75=150	---	150	37	36	073	---	073	PASS
ISLAMIYAT	50+50=100	---	100	36	22	058	---	058	PASS
PAKISTAN STUDIES	50+50=100	---	100	17	30	047	---	047	PASS
MATHEMATICS	75+75=150	---	150	25	25	050	---	050	PASS
PHYSICS	60+60=120	30	150	20	26	046	23	069	PASS
CHEMISTRY	60+60=120	30	150	34	20	054	15	069	PASS
COMPUTER SCIENCE	50+50=100	50	150	29	20	049	20	069	PASS
<b>TOTAL MARKS :</b>	<b>1100</b>			<b>MARKS OBTAINED: 535</b>				<b>GRADE-D</b>	

The candidate has passed and obtained marks: Five Hundred Thirty-Five Only.

- NOTE: (i) This provisional result intimation is issued as a notice only, errors and omissions excepted. If a candidate finds any discrepancy in the Result Intimation or desires correction in any of the particulars, he/she may contact the Board within 30 days after declaration of the result. Any entry appearing in it does not itself confer any right or privilege independently for the grant of proper certificate, which will be issued under the Rules/ Regulations.
- (ii) The Star (\*) indicates that the candidate has passed the subject/s with concessional marks under Board Rule.
- (iii) Candidate intending to apply for re-checking of his/her paper/s may apply Online within 15 days after declaration of the result.
- (iv) A candidate intending to improve his/her grade or marks is allowed to appear in Subject/s or Part-I or Part-II or both with one examination opportunity within Two year of passing relevant examination in the same group/subjects in current/prevalent syllabus. If the candidate qualified subject/s with concessional marks, he/she will also have to appear and qualify in those subject/s for improvement of marks/grade. In case a candidate fails to improve his/her marks/grade in any part or subject/s, his/her previous result will remain intact. A candidate may improve his/her marks in the concerned Board from where he/she has already passed his/her examination.
- (v) If the result intimation is lost, the result intimation can be obtained by the candidate on payment of prescribed fee.

Prepared by: JAVED SHOUKAT

Checked by: \_\_\_\_\_

Dated: 23/07/2017  
15/07/2017

FDO: ADEEL HAZ



*(Signature)*

CONTROLLER OF EXAMINATIONS



Under Section 23-Pakistan Citizenship Rules

## APPENDIX-XIV

## FORM 'P-1'

The Pakistan Citizenship Act, 1951 (II OF 1951)

and the rules made there under or (vide rule 23)

CERTIFICATE OF DOMICILENo. 13047-8H  
141R-10-2017-2621No. 9-10-2017Whereas ADNAN HABIBS/O HABIB HAIDAR

has applied for the grant of a certificate of domicile under the Pakistan Citizenship Act, 1951 (II of 1951), alleging with respect to himself / herself the particulars set out below and has satisfied the undersigned that the conditions laid down in Section 17 of the said Act for the grant of a Certificate of Domicile are fulfilled in the said

ADNAN HABIB

case.

NOW, Therefore, in pursuance of the powers conferred by the said Act and the rules made there under, the undersigned hereby grants to the said ADNAN HABIB this Certificate of Domicile.

In Witness whereof, I have hereto subscribed my name this day of 9-10-2017 and Domicile No is 141R-10-2017-2621.

*[Signature]*  
for Deputy Commissioner,  
Lahore

## FULL PARTICULARS RELATING TO THE APPLICANT

Full Name ADNAN HABIBS/O HABIB HAIDARAddress in Pakistan H NO. 8 ST NO. 11 MOHALLAH MASKEEN PURA LAHORE CANTTPlace of Domicile LAHORE(Domicile) Tehsil ShalimarDistrict LahoreProv/Aumh: PUNJABDate of Arrival in Place of Domicile 15-11-1999Married/Single/Widow/Widower SingleName of Wife or Husband N/AName of Children and their Ages N/A

Trade or Occupation

Student

Mark of Identification



*[Signature]*  
for Deputy Commissioner,  
Lahore



Govt. High School Tajpura Scheme



Lahore Cantt.

**Character Certificate**

Session 2015-2017

Name: عنان حس

Father's Name: سید حس

D.O.B: 15/11/1999 Board Roll No. 222346

The above mentioned student bears a good moral character. His internal grade is C.

In Charge [Signature]

Dated 22/7/17

Principal: [Signature]

Headmaster  
Govt. High School Taj Pura  
Lahore Cantt.



L 0 4 6 4 9 4 6 3

حکومت پنجاب پاکستان

THE GOVT OF PUNJAB PAKISTAN



پیدائش سرٹیفکیٹ

## BIRTH CERTIFICATE

CRMS No: B352058-11-2607

FORM No: L04649463

درخواست دہندہ کا نام: حبیب حیدر

رشتہ: بیٹا

3520289996961 درخواست دہندہ کا شناختی کارڈ نمبر:

بچے کا نام	والد کا نام	والد کا نام	جنس	مذہب	پیدائش کا ضلع / تاریخ
عدنان حبیب	حبیب حیدر	پروین اختر	مرد	اسلام	لاہور
	3520289996961				15-11-1999

APPLICANT's NAME: HABIB HAIDER

APPLICANT's CNIC NO: 3520289996961

RELATION: Son

CHILD's NAME	FATHER's NAME / NIC NO	MOTHER's NAME / NIC NO	GENDER	RELIGION	DISTRICT AND DATE OF BIRTH
ADNAN HABIB	HABIB HAIDER 3520289996961	PARVEEN AKHTAR	MALE	ISLAM	LAHORE 15-11-1999

GRAND FATHER's NAME: GHULAM SHABBIR KHAN

GRAND FATHER's CNIC NO:

دادا کا نام: غلام شبیر خان

دادا کا شناختی کارڈ نمبر:



لیٹ اندراج:



نارمل اندراج: 25-4-2011

تاریخ اندراج:

پتہ: مکان نمبر 8، گلی نمبر 11، محلہ مسکین پورہ، شہر لاہور، تحصیل لاہور کینٹ، ضلع لاہور

ADDRESS: HOUSE NO: 8, STREET NO: 11, NEIGHBOURHOOD: MASKEEN PURA, CITY: LAHORE, TEHSIL: LAHORE CANTT, DISTRICT: LAHORE

دستخط: 25-4-2011

تاریخ اجراء:

سیکرٹری یونین کونسل

تاج پورہ (058) ضلع لاہور

پرائمر جسریشن نمبر - 542

حکومت پاکستان  
نیشنل ڈیٹا بیس اینڈ رجسٹریشن اتھارٹی (وزارت داخلہ)  
اٹھارہ سال سے کم عمر بچوں کا سرٹیفکیٹ \*



E8140

35202-8999696-1

درخواست دہندہ کا شناختی کارڈ نمبر:

حبیب حیدر

درخواست دہندہ کا نام:

نمبر شمار	بچے کا نام اور رجسٹریشن نمبر	والد کا نام اور شناختی کارڈ نمبر	والدہ کا نام اور شناختی کارڈ نمبر	جنس / رشتہ	پیدائش کا ضلع / ملک	منفوری
1	عدنان حبیب 35202-0458086-3	حبیب حیدر 35202-8999696-1	پروین اختر	لڑکا	لاہور کینٹ، لاہور	کوئی نہیں
2	حیدر علی 35202-0553181-3	حبیب حیدر 35202-8999696-1	پروین اختر	لڑکا	لاہور کینٹ، لاہور	کوئی نہیں
3	سحر فاطمہ 35202-0373425-8	حبیب حیدر 35202-8999696-1	پروین اختر	لڑکی	لاہور کینٹ، لاہور	کوئی نہیں

- 1- اس فیملی کے مندرجہ بالا اٹھارہ سال سے کم عمر 3 بچے / بچوں کا اندراج ہمارے دیکارڈ میں موجود ہے۔
- 2- درج شدہ بچے کی عمر اٹھارہ سال ہوتے ہی شناختی کارڈ کے حصول کیلئے درخواست جمع کروائیں۔
- 3- اس سرٹیفکیٹ کو سنبھال کر رکھیں کیونکہ بچوں کے اٹھارہ سال کی عمر کو پہنچنے پر انہی نمبروں کے حوالے سے شناختی کارڈ جاری کئے جائیں گے۔
- 4- نوزائیدہ بچے کا فوری طور پر اندراج کروائیں اور نیا رجسٹریشن سرٹیفکیٹ حاصل کریں۔
- 5- کوائف کی تبدیلی کی صورت میں نیا رجسٹریشن سرٹیفکیٹ حاصل کریں۔

محمد طارق علی

دستخط رجسٹرار جنرل

تاریخ اجراء: 2013-07-11

مکان نمبر 8، گلی نمبر 11، محلہ مسکین پورہ، لاہور، تحصیل لاہور سٹی، ضلع لاہور



3520289996961

\* یہ سرٹیفکیٹ درج بالا بچوں کی شناخت اور مذکورہ بالا کوائف و معلومات ثابت کرنے کیلئے قانون نافذ کرنے والے دفاتر (6) 9 نادرا آرمڈ فورسز رجسٹر 2000ء بطور ثبوت قابل قبول ہے



# PAKISTAN National Identity Card

ISLAMIC REPUBLIC OF PAKISTAN

Name  
Adnan Habib



Father Name  
Habib Haider

عدنان حبیب



Gender | Country of Stay  
M | Pakistan

Identity Number | Date of Birth  
35202-0458086-3 | 15.11.1999

Date of Issue | Date of Expiry  
21.12.2017 | 21.12.2027

Holder's Signature



موجودہ پتہ: مکان نمبر 8، سٹریٹ نمبر 11، محلہ مسکین پورہ، لاہور 35202-0458086-3



مستقل پتہ: مکان نمبر 8، سٹریٹ نمبر 11، محلہ مسکین پورہ، لاہور

108411469413

Usman M. Mohtasib  
Registrar General of Pakistan

گمشدہ کارڈ ملنے پر قریبی لیڈ بکس میں ڈال دیں



PASSPORT

PAKISTAN

20

HABIB

PAK

CD6030861

ADNAN

ADNAN

PAKISTANI

15 NOV 1999

M LAHORE, PAK

HAIDER, HABIB

16 JAN 2020

14 JAN 2025

PAKISTAN

10202775559 P5019670

## ANNOTATIONS

Religion  
**ISLAM**

Previous Passport  
N/A

HOLDER'S SIGNATURE OR THUMB IMPRESSION

NOT VALID WITHOUT SIGNATURE OR THUMB IMPRESSION

یہ پاسپورٹ بغیر دستخط یا نشان انگوٹھا ناقابل استعمال ہے۔

F 9019670

یہ پاسپورٹ سوائے اسرائیل کے دنیا کے تمام ملک کے لئے کارآمد ہے۔  
THIS PASSPORT IS VALID FOR ALL COUNTRIES OF  
THE WORLD EXCEPT ISRAEL.

THIS PASSPORT IS VALID FOR ALL COUNTRIES OF  
THE WORLD EXCEPT ISRAEL.