

Hello, I Am

ABDUL MUJEEB



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Seeking a position in a company where I can launch my career and build a valuable skill set and where I can learn new skills, expand my knowledge, and leverage my learnings. And To get an opportunity where I can make the best of my potential and contribute to the organization's growth.

Contact

Phone

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Email

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Address

Plot 708, Sector D 2 Block 1
Green Town, Lahore, Punjab,
Pakistan

Expertise

- MS OFFICE
- TEAM WORK
- COMMUNICATION
- TIME MANAGEMENT
- ATTENTION TO DETAIL
- MULTI TASKING
- CUSTOMER SERVICE
- NEGOTIATION

Language

English
Urdu
Punjabi

Experience

Bunny's Limited 2022 - 2023

Data Entry Specialist

I was data entry specialist in Waste Management. I used to save the records of incoming and outgoing wastage of factory in their software. And i used to make daily, monthly and yearly reports on Microsoft Office, And also i used to do minor management tasks.

Perk Up Solutions 2021 - 2022

Slaes Representative

I was sales representative at UK Based Call Center where i used to make professional sales call to sell mobile phones by nigotiating with customers.

Education

In 2022

- Govt. Degree College
Intermediate
(I.Com)

In 2020

- The Garrison School
Matriculation
(Computer Science)